



Royal Conservatoire
of Scotland

Job Description

Job Title	Associate Head of Musical Theatre (Performance) – 12 months fixed term
Department	Drama, Dance, Production and Film
Grade	8
Location	Renfrew Street
Responsible to	Head of Musical Theatre
Responsible for	N/A

Role Summary

We are looking for someone to join our Musical Theatre department as an Associate Head (Performance) on a full-time, fixed-term basis ; with the possibility of extending at the end of that period.

We are an ambitious and creative team, with programmes in BA Musical Theatre, Professional Graduate Diploma (Musical Directing), MA Musical Theatre (Performance) and MA Musical Theatre (Musical Directing). Our programmes offer a unique blend of creative and commercial training, with opportunities for students to develop new work and actor-musician skills alongside the three core disciplines of Acting, Singing/Voice and Dance.

This newly created role will support the Head of Department - working closely with the Associate Head of Musical Theatre (Music) - in the leadership and delivery of modules, projects and/or productions. You will have particular responsibility for Artist in Development & Practice modules, with a focus on professional practice and industry liaison. You will also be invited to lead on creative projects and/or support teaching in areas that are suited to your specific skillset and experience. You will contribute to the curriculum review and development processes of the BA and MA Musical Theatre programmes, bringing awareness and insight of contemporary UK and international musical theatre landscapes.

We are keen to invite applicants from a broad range of professional experiences and we anticipate this role appealing to individuals with an established career within the industry or performing arts education - or both. You may be a director, casting director or agent with a desire to contribute directly to the training and preparation of the next generation of performing artists. Or you may be an experienced Lecturer/Senior Lecturer/Programme Lead within Musical Theatre education, with a passion for nurturing and supporting students in training.

For the right applicant(s), a reduced hours contract and/or job share opportunities could be discussed.

Main Duties and Responsibilities

- Co-ordination and contribution to delivery of Artist in Development & Artist in Practice modules on the BAMT and MAMT (Performance) programmes, including industry liaison and professional preparation



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- Creative leadership of industry showcase/showreel activities
- Creative leadership of additional performance projects and/or productions, as appropriate
- Contribution to programming of productions and projects across BAMT and MAMT programmes
- Participation in audition processes, internal (season auditions) and external (applications for MA and BA MT programmes)
- Co-ordination and contribution to delivery of skills-based modules, as appropriate
- Contribution to BAMT curriculum review process and MAMT curriculum development, with a commitment to inclusive and intersectionally antiracist content and delivery

The duties listed below represent the broad range of general duties for this position :

- Prepare modules, deliver teaching and/or project leadership, conduct tutorials and assessments for students within the School of Drama, Dance, Production and Film
- Undertake key production and performance roles as required for the effective planning and delivery of Programme performances, productions and projects
- Undertake, as required, the necessary administrative duties including module co-ordination, assessment processes and all other aspects of Quality Assurance
- Undertake, as delegated by the Head of Musical Theatre, supervisory and coordination responsibilities specific to sessional, fee paid and part time staff involved in the delivery of modules, projects and/or productions
- Support pastoral care of all students on the BAMT and MAMT Musical Theatre Programmes and other relevant courses
- Support the Head of Musical Theatre in the evolution of a strategy for and the development of pre- and post-HE Musical Theatre provision, working with the Junior Conservatoire and Fair Access teams as appropriate
- Take a leading role in the delivery of a range of Musical Theatre provision pre and post HE
- Undertake necessary travel in relation to student recruitment and partnership development activities
- Participate where appropriate in the student recruitment and admissions processes



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<ul style="list-style-type: none"> • Participate in relevant School, Conservatoire-wide and external committees • Participate in the Conservatoires Goals Setting, Career Review and Activity Planning process • Undertake any other reasonable duties on behalf of the Head of Musical Theatre and the Director of Drama, Dance, Production and Film as required
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Person Specification	
Essential Criteria	Desirable Criteria
<p>Education, Qualifications and Training</p> <ul style="list-style-type: none"> • Degree qualified in relevant subject and/or equivalent vocational/professional qualification or • Significant, broad and relevant professional experience 	<p>Education, Qualifications and Training</p> <ul style="list-style-type: none"> • Postgraduate degree in relevant subject and/or equivalent vocational/professional qualification • Teaching qualification in Further and/or Higher Education • Relevant industry-based experience and career profile
<p>Experience, Knowledge and Skills</p> <ul style="list-style-type: none"> • Specialist knowledge of current Musical Theatre industry & practice, including : <ul style="list-style-type: none"> - Authoritative knowledge of the work practices processes and procedures in professional theatre and musical theatre, including broader national & international industry awareness - Breadth of knowledge of musical theatre canon, rep, material - Understanding/experience of contemporary musical theatre landscape and predicted industry shifts - Demonstrable understanding of the skillsets & experience expected of graduating students, seeking performance work in the industry - Demonstrable understanding of current requirements & expectations in relation to the 	<p>Experience, Knowledge and Skills</p> <ul style="list-style-type: none"> • An additional and established specialism within Musical Theatre training and/or profession. <p>This could include the <i>teaching of</i></p> <ul style="list-style-type: none"> - Singing/vocal studies - Dance - Acting / Performance skills - Professional Practice / Audition technique <p>and/or <i>creative leadership</i> within</p> <ul style="list-style-type: none"> - Directing - Choreography - Musical Directing <ul style="list-style-type: none"> • Strong & direct links to industry – agents, casting directors, directors, producers • Pedagogical experience supporting students within musical theatre training, with a particular focus on reflective practice and



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<p>creation of professional portfolios, self-marketing materials, business management, casting & auditioning processes</p> <ul style="list-style-type: none">- High level planning and organising ability and previous project/people management experience.- Ability to plan and review own work-load, within complex teaching and delivery structures- Experience and/or commitment to modernising working practices in line with inclusivity and accessibility	<p>personal/professional planning</p> <ul style="list-style-type: none">• Experience of teaching or professional engagement within a Conservatoire environment• Experience of/participation in research activity and professional development activities• Experience of negotiating and managing contracts with external parties and participating in external networks• Experience of creation, design and delivery of curriculum content• Experience of assessment and quality assurance practices• Demonstrable contribution to anti-racist practices
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